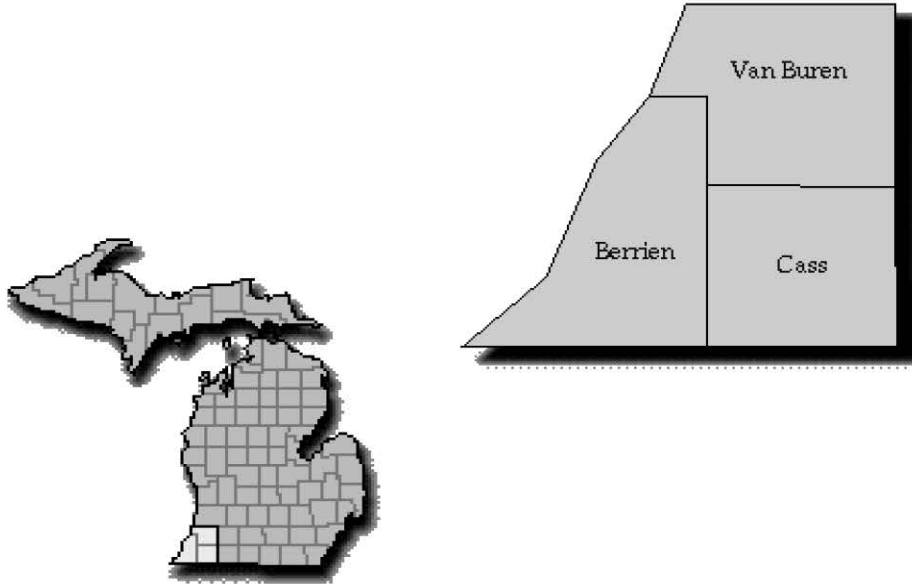


2020-2022 Multi Year Plan  
**FY 2022 ANNUAL IMPLEMENTATION PLAN**  
REGION IV AREA AGENCY ON AGING



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**Planning and Service Area**  
Berrien, Cass, Van Buren

**Region IV Area Agency on Aging**

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## Executive Summary

Region IV, Area Agency on Aging, Inc. (RIV AAA) is a private, not-for-profit organization established in 1974 for the business of developing age supportive commerce and services. Region IV AAA plays a major role in planning, funding and delivery of a host of services with a primary focus on individuals with the greatest economic and social needs. Empowerment and independence of the consumer are driving themes behind its efforts.

Region IV AAA is designated by the Michigan Aging and Adult Services Agency (AASA) to plan, develop, and implement services as guided through the federal Older Americans Act (OAA) of 1965 and its subsequent amendments. The Older Michiganians Act (OMA) was enacted by the State of Michigan in 1981 to build upon the efforts of the aging network through State resources.

Governed by an independent Board of Directors, the agency mission is “Offering Choices for Independent Lives” with a vision that “through choice and range of service, every aging adult lives a quality life.” This is achieved through advocacy, educating the community, coordinating services, coalition building, business development and using available resources and funding for supportive services.

The corporation manages an array of grants and contracts for service delivery in southwest Michigan. Its primary service area includes Berrien, Cass, and Van Buren counties.

The Region IV Area Agency on Aging Multi-Year Plan (MYP) for the period of October 1, 2019 through September 30, 2022 has set forth a plan to continue to provide and improve upon a comprehensive coordinated system of services to assist aging adults in maintaining independence in their homes and communities.

In FY 2022, Region IV AAA will continue to offer and administer the objectives established in the FY 2020-2022 MYP.

Diversity, Equity and Inclusion (DEI) goals were a key focus in FY 2021. Improving the accessibility of services to minority populations in southwest Michigan inclusive of people of color, persons with disabilities, recent immigrants and LGBTQ+ individuals will continue to be a major focus in FY 2022. Efforts will focus on ensuring AAA staff, providers and sub-contractors are trained in DEI including the ability to recognize unconscious bias; programming and outreach is culturally sensitive and welcoming to all; culturally and linguistically appropriate outreach is directed to non-English-speaking persons and that providers are trained to adapt to diverse cultural needs; and AAA staff, board and volunteers serving the communities of southwest Michigan are reflective of the diverse population of the region.

COVID-19 continues to have significant impact in Region IV AAA’s service area. A rapid transition to a near 100% remote workforce was accomplished in March 2020. Staff were provided with equipment and IT support needed to accomplish their work remotely. Employee engagement and satisfaction with a remote vs. in-office work structure is a continued focus. It is anticipated that a blend of remote and in-office work will evolve in FY 2022 allowing Region IV AAA to capitalize on the benefits of a remote workforce while ensuring agency culture, core values and workforce connectivity and service delivery excellence remains high.

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RIV AAA served as a trusted source of COVID-19 information and access to the vaccine for older adults in the region in FY 2021. The rural nature of the area compounded vaccine effort challenges. Region IV AAA partnered with local health departments and health systems to identify homebound individuals and direct care workers and facilitated vaccine access for those populations. Those efforts will continue throughout the remainder of the pandemic as needed.

RIV AAA launched the Rapid COVID-19 Home and Community Based Services Response program to provide seamless and timely access to services in the home to allow COVID positive older adults to transition home from a hospital stay with support or avoid hospitalization by convalescing at home with supportive care. This reduced hospitalizations and shortened hospital length of stay by allowing COVID patients to transition home sooner freeing up hospital capacity to care for patients who were more severely ill as well as allowing some COVID positive older adults to avoid a hospital stay altogether. RIV AAA partnered with local health systems, health departments and community funders and service providers to accomplish this aim.

Direct Care Workforce challenges continue to be intensified by COVID-19. COVID outbreaks within the workforce and fears of contracting the virus combined with childcare issues, school closures and increased unemployment benefits were identified by service providers as key challenges. In addition to providing PPE, RIV AAA provided premium pay to Direct Care Workers serving COVID positive older adults and younger persons with disabilities in addition to the state supported Direct Care Worker \$2 hourly wage increase. Region IV AAA's Provider Unmet Needs fund continues to provide resources to overcome barriers to continued employment DCW experience including, but not limited to gas cards, auto repair, cell phones and cell phone minutes, childcare costs and other individualized barrier reduction items.

A telephone reassurance service, the Friendly Callers program, was developed and operationalized in FY 2020 in response to an increase in social isolation due to the COVID-19 pandemic. In FY 2021 a large number of college students were recruited, trained and matched with seniors in need of a telephone reassurance service. This capitalized on the strengths and benefits of intergenerational programming. The Friendly Caller program will continue in FY 2022 with an aim to increase volunteer recruitment to expand impact.

Region IV AAA's Campus for Creative Aging pivoted to provide all campus offerings on a virtual platform in response to the pandemic. Courses were redesigned, volunteer and staff instructors trained in Zoom and other virtual platforms and seniors engaged in remote learning. Zoom 101 courses were held and one-on-one telephonic coaching sessions provided to increase seniors' ability to access on-line programming. Course offerings were widely expanded and reach to the community grew throughout FY 2021. A blend of in-person and virtual offering of classes will continue in FY 2022.

Access to nutrition was a key barrier to seniors during the pandemic. In partnership with local nutrition providers, Region IV AAA expanded access to home delivered meals and developed and deployed drive thru pick-up systems for congregate meal participants. Staff and volunteers delivered Q-boxes of shelf-stable meals and fresh produce boxes to seniors throughout the pandemic. Personal care kits and PPE, including more than 2,000 masks made by community volunteers, were also provided. RIV AAA will continue to collaborate with nutrition providers to meet evolving nutritional needs and preferences of seniors throughout FY 2022.

The potential for reduced funding over the last few years has afforded Region IV AAA an opportunity to restructure the use of various OAA and state funding sources to accommodate some of the unexpected shifts in

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funding. These flexible services are easily turned on and off without having much effect on the individual but are still able to lessen and/or eliminate a barrier.

However, not all funding sources can easily be shifted to adapt to a reduced funding stream and may require the AAA and direct service providers to reduce much needed services. This reduction may have a negative effect on an individual and potentially their ability to continue to lead an independent life in their homes and community. An example would be having to reduce and restructure Care Management and Case Coordination & Support staff which would result in fewer individuals being assessed and less in-home services being authorized.

Region IV AAA will continue to seek additional funding opportunities and community partnerships to sustain and/or grow existing programs and start new programs when viable to meet the needs of the older adult population in our counties. Those potential funding sources include private and public foundations, United Way, health system and health payor contracts among others.

Advocacy efforts for FY2022 will build on progress to date and not differ greatly from the FY 2020-22 MYP. Progress made includes increased consumer engagement through grassroots advocacy efforts as evidenced by increased participation in public policy events such as the Older Michigianians Day/ Senior Action Week state advocacy event and the local Region IV AAA Legislative Forum; both of which were held virtually in the 2021. Further, legislators' awareness and understanding of policy implication have been heightened through AAA staff testimony on pending legislation, one-on-one policy discussions with legislators, facilitated conversations with consumers and townhall participation. Policy analysis, public testimony and facilitated consumer meetings between elected officials will continue.

Significant advocacy efforts and success have focused on: 1) the effort to rebalance Medicaid-funded Long Term Care (LTC) to allow consumers a choice in where they receive LTC service; 2) make Michigan a no -wait state for AASA-funded in-home services; 3) address the Direct Care Workforce challenges; 4) the creation of a Kinship Care Navigator program and Kinship Care Advisory Council; and 5) develop infrastructure and access to affordable Broadband. Those efforts will continue in FY2022 with an added focused effort on federal funding for Title III-B services.

Advocacy efforts will continue to focus on educating appropriators on the value and impact of AAA services and will focus advocacy efforts to avoid cuts to key programs and mitigate impact on older adults by seeking additional funding opportunities to mitigate the impact of federal or state funding cuts.

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**Access Services**

**Care Management**

<u>Starting Date</u>	10/01/2021	<u>Ending Date</u>	09/30/2022
Total of Federal Dollars		Total of State Dollars	\$107,957.00

Geographic area to be served  
Berrien, Cass, Van Buren (PSA4)

**Specify the planned goals and activities that will be undertaken to provide the service.**

- Continue to implement a person-centered model of care coordination that allows Nurse and/or Social Worker Supports Coordinators the flexibility to provide care and services based on the unique needs and preferences of participants and their chosen or legal representative(s).
- Provide telephonic and in-person professional assessment, consultation, care planning, and service monitoring by licensed Nurse and/or Social Worker Supports Coordinators.
- Provide ongoing home and community-based services and supports to meet needs as identified during the person-centered planning process.
- Provide unbiased information and assistance in accessing community resources.
- Engage participants in person-centered emergency preparedness planning.
- Provide seamless transition of participants among programs as changes in eligibility allow.
- Offer opportunities for donation using a sliding scale cost-share model.
- Assure high quality service is being provided through annual client surveys.
- Implement continuous quality improvement efforts to meet or exceed AASA Quality Outcome Measures .

Number of client pre-screenings:	Current Year:	178	Planned Next Year:	178
Number of initial client assesments:	Current Year:	141	Planned Next Year:	141
Number of initial client care plans:	Current Year:	141	Planned Next Year:	141
Total number of clients (carry over plus new):	Current Year:	256	Planned Next Year:	252
Staff to client ratio (Active and maintenance per Full time care	Current Year:	1:41	Planned Next Year:	1:41

**Case Coordination and Support**

<u>Starting Date</u>	10/01/2021	<u>Ending Date</u>	09/30/2022
Total of Federal Dollars	\$101,000.00	Total of State Dollars	\$40,063.00

Geographic area to be served  
Berrien, Cass, Van Buren (PSA4)

**Specify the planned goals and activities that will be undertaken to provide the service.**

- Continue to implement a person-centered model of care coordination that allows Nurse and/or Social Worker Supports Coordinators the flexibility to provide care and services based on the unique needs and preferences of participants and their chosen or legal representative(s).
- Provide telephonic and in-person professional assessment, consultation, care planning, and service

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monitoring by licensed Nurse and/or Social Worker Supports Coordinators.

- Provide ongoing home and community-based services and supports to meet needs as identified during the person-centered planning process.
- Provide unbiased information and assistance in accessing community resources.
- Engage participants in person-centered emergency preparedness planning.
- Provide seamless transition of participants among programs as changes in eligibility allow.
- Offer opportunities for donation using a sliding scale cost-share model.
- Assure high quality service is being provided through annual client surveys.
- Implement continuous quality improvement efforts to meet or exceed AASA Quality Outcome Measures .

**Information and Assistance**

<u>Starting Date</u>	10/01/2021	<u>Ending Date</u>	09/30/2022
Total of Federal Dollars	\$83,000.00	Total of State Dollars	\$17,552.00

Geographic area to be served

Berrien, Cass, Van Buren (PSA4)

**Specify the planned goals and activities that will be undertaken to provide the service.**

- \* Facilitate person-centered access to services for individuals (both professionals and community) by answering all requests in a timely and thorough manner.
- \* Continue to assess clients for appropriate program referrals.
- \* Obtain and maintain MMAP counselor status to enhance existing knowledge .
- \* Maintain a resource database to ensure individuals are provided with an array of current and accurate information to meet the needs of the aging and disabled population in the service area.
- \* Assure high quality service is being provided by annually surveying client satisfaction levels.
- \* Continue to extrapolate and analyze data from the I&A data system (WellSky), which documents approximately 1,000 contacts per month, to make outcome-driven decisions.
- \* Create an I&A peer review documentation process.

Goals:

- \* Answer, at a minimum, 92% of Info-Line calls live.
- \* Provide 4 staff trainings during fiscal year 2022.
- \* Maintain MMAP certification.
- \* Minimum of 2 I&A staff AIRS certified.
- \* Perform bi-annual I&A peer reviews.

**Options Counseling**

<u>Starting Date</u>	10/01/2021	<u>Ending Date</u>	09/30/2022
Total of Federal Dollars		Total of State Dollars	\$107,956.00

Geographic area to be served

Berrien, Cass, Van Buren (PSA4)

**Specify the planned goals and activities that will be undertaken to provide the service.**

- Continue to implement a person-centered model of care coordination that allows Nurse and/or Social Worker Supports Coordinators the flexibility to provide care and services based on the unique needs and

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preferences of participants and their chosen or legal representative(s).

·Provide telephonic and in-person professional assessment, consultation, care planning, and service monitoring by licensed Nurse and/or Social Worker Supports Coordinators.

·Provide immediate and short-term home and community-based services and supports to meet needs as identified during the person-centered planning process.

·Provide unbiased information and assistance in accessing community resources.

·Engage participants in person-centered emergency preparedness planning.

·Provide seamless transition of participants among programs as changes in eligibility allow.



**Approved MYP Program Development Objectives**

**Area Agency on Aging Goal**

**A. Help older adults maintain their health and independence at home and in their community.**

Objectives

1. Strengthen and expand access to supports and resources for family caregivers.

Timeline: 10/01/2019 to 09/30/2022

Progress

FY2020

Continue to fund a successful Respite Chore program in our three county area. In FY2019, chore services were provided to 130 unpaid caregivers. However, due to the COVID-19 pandemic, the program has not been able to gain momentum in FY2020 due to the inability to provide chores.

Continue to support caregivers through the funding of Caregiver Supplemental Services in our three county area. In the first six months of FY2020, 32 caregivers have received supplemental services.

Region IV AAA added an additional trainer to the Creating Confident Caregivers program. The addition of a third trainer has allowed the AAA to assign a trainer to each county to ensure maximum coverage of our three county area.

Continue to provide the 36 Hour Day guide to caregivers as a resource. The guide provides information on the causes of dementia, managing the early stages of dementia, the prevention of dementia, and finding appropriate living arrangements for the person who has dementia when home care is no longer an option.

The Senior Volunteer Program (SVP) surveyed participants who are currently receiving the Grandparents Raising Grandchildren (GRG) newsletter to obtain data on how to further meet the needs of the of this population of older adults. The SVP had also been holding workgroups comprised of 6 GRGs to provide input into developing a program that will be the most responsive to meet their needs. The workgroup has not convened since February 2020 due to COVID-19.

FY2021

- Continued to fund the successful Respite Chore program in our three-county area.
- Continued to support caregivers through the funding of Caregiver Supplemental Services in our three-county area.
- Continued to provide a bi-monthly caregiver newsletter via mail, email, and website.
- Due to COVID-19 and the decision to not offer Creating Confident Caregivers® (CCC®) virtually, Developing Dementia Dexterity (DDD) has been offered in its place as a virtual option. The intent is to begin offering CCC® in person once current restrictions are lifted and continue to offer DDD as a virtual option.
- Partnered with Caring Circle to cross promote a Caregiver Support group which was developed by Caring Circle. The AAA works with Caring Circle to offer the support group via Zoom through the Campus for Creative

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Aging class

schedule and manage registrations. Average class attendance has been between 10-12 caregivers.

- Partnered with a Nutrition Educator through MSU to hold "Grandparents with Children Cooking Classes" via Zoom through the Campus for Creative Aging. Average class attendance has averaged 12 participants.
- The Senior Volunteer Program has once again started to put resources towards building and revamping the Grandparents Raising Grandchildren's program which was put on hold in February 2020 due to COVID-19.

2. Continue to support and encourage independent living and successful aging of the older population by being able to adapt to their needs.

Timeline: 10/01/2019 to 09/30/2022

Progress

FY2020

I&A staff attended a full day training on Mental Health First Aid which is a skills-based training course that teaches participants about mental health and substance-use issues.

MMAAP Regional Coordinator has been able to meet the needs of many community individuals who are approaching 65 or nearing retirement by offering "New to Medicare" classes as opposed to scheduling one-on-one appointments with counselors. The classes cover such topics as how to enroll, options available, fraud, cost savings, and other Medicare nuances which may ease the enrollment process. In FY2019, classes were held in April, June, and August and had a total of 80 participants. Due to the covid-19 pandemic, the MMAAP Regional Coordinator has had to move the "New to Medicare" class from an in-person class to a virtual class. The first virtual class is being held in May with 8 community individuals currently registered to attend.

Region IV AAA contracted with two local Spanish translators to begin the process of translating and offering both marketing and enrollment materials to the Hispanic community.

The Diversity & Inclusion Educator from the OutCenter of SW Michigan presented an on-site workshop, available to both staff and providers, titled "LGBTQ+ Aging and Home Health".

Region IV AAA will continue to utilize regional service definitions (Gap Filling) to allow Supports Coordinators to meet the unique unmet needs identified in the person-centered planning which are not met through the traditional service standards. Provided Gap Filling services to 88 individuals in FY2019 and 25 individuals during the first six months of FY2020.

FY2021

- MMAAP Regional Coordinator partnered with the Executive Director of the OutCenter to provide a virtual session of "How to Sign-up for Medicare and Medicaid".
- All MMAAP Counselors were required to complete a learning module on "Diversity, Equity, and Inclusion" in order to be recertified.
- Select staff participated in a project funded by MHEF and led by UofM School of Social Work to develop an online program tailored for homebound older adults to improve their mood and social engagement.
- Select staff participated in Question, Persuade, and Refer (QPR) which is a nationally recognized, evidence-based gatekeeper training. The training taught participants how to recognize suicidal language, appropriately respond to the person, and take the next step to help the person.

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- Due to COVID-19 and the inability to hold classes in person the agency increased the number of Zoom classes offered through the Campus for Creative Aging. In a 9-month period, 1,380 individuals participated in 102 classes; the healthy cooking and Microsoft Office software classes were the most popular.

**B. Promote elder and vulnerable adult rights and justice.**

Objectives

1. Increase community awareness on the signs of abuse, neglect, and financial exploitation of older adults and how to report suspicious activity.  
Timeline: 10/01/2019 to 09/30/2022

Progress

FY2020

Partnered with the Berrien County Health Department to offer Opioid Education at senior housing complexes. In FY2019, twelve senior housing complexes and 175 residents participated in the education class with 92.7% of the residents indicating that the information provided was beneficial. However, due to COVID-19, the health department did not hold any classes in person in FY2020.

MMAP counselors continued to educate individuals on how to recognize Medicare and Social Security Fraud.

Distributed to congregate meal sites fraud prevention placemats created by the Social Security Administration and Federal Trade Commission.

I&A staff attended an elder abuse training put on by the Michigan Elder Justice Coordinating Council which gave attendees an overview of the dynamics of elder abuse, legal issues, and challenges impacting professionals.

I&A staff attended a presentation put on by the Michigan Alliance for Families titled "Rethinking Guardianship" which covered such topics as strangers as guardians and alternatives to guardianship.

Legal Aid of Western Michigan (LAWM) provided 428 hours of service on 182 unduplicated cases as of March 31, 2020; the most notable issues older adults were seeking assistance on were financial and housing related.

The Long Term Care Ombudsman (LTCO) made 49 nursing home visits as of March 31, 2020; the majority of nursing home complaints were for the quality of care and residents rights.

FY2021

- The successful Opioid Education program was temporarily on hold due to COVID-19 but has begun to gain momentum again. The Certified Prevention Specialist who created the program has been meeting with managers of senior housing complexes and directors of senior centers to begin offering presentations on-site(as allowed) and/or making available information packets for distribution.
- Select staff attended a basic training on "Elder Abuse: Prevention, Intervention, and Remediation" provided by the Nation Center on Law and Elder Rights(NCLER). The training provided an overview of the fundamentals of abuse,

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neglect, and exploitation and the signs and signals of abuse that participants can reference in their daily lives and work.

- The Long Term Care Ombudsman (LTCO) presented on recognizing abuse and neglect and how to file a complaint to three different professional groups during the first six months of FY 2021.
- Legal Aid of Western Michigan (LAWM) provided 248 hours of service for 217 unduplicated cases in the first six months of FY2021; the most notable issues older adults were seeking assistance on were related to financial and housing.
- The Campus for Creative Aging offered the following Zoom classes:
  - o How to Spot Covid-19 Scams
  - o How to Keep Your Computer Safe
  - o Scams in 2021: Why are They Successful?

**C. Conduct responsible quality management and coordination of Michigan's aging network.**

Objectives

1. Continue to be innovative in meeting the needs of the ever-changing landscape of the older population while ensuring service provision remains effective and efficient.  
Timeline: 10/01/2019 to 09/30/2022

Progress

1. Further integrated Office 365 applications with RIV AAA's existing electronic health record platforms to create actionable clinical and administrative dashboards and promote lean, high-quality, and person-centered workflows and service delivery throughout its care management programs. Through innovative integration implementations, staff across a variety of job functions and departments have improved access to the tools and information needed to perform their roles and responsibilities with fewer touches, improved quality and compliance, and less frustration previously caused by limitations of the existing electronic health record (eHR) platforms and fragmented and siloed lines of communication, tools, and access.

2. Established and staffed a Quality Assurance Performance Improvement Manager position to provide leadership, project management, and oversight in the areas of quality improvement, process improvement and outcomes measurement for the broad spectrum of RIV AAA programs and services.

**D. More communities will complete an aging-friendly community assessment and receive recognition as a Community for a Lifetime (CFL).**

Objectives

1. At least one community within Region IV AAA service area will receive recognition as a CFL.  
Timeline: 10/01/2019 to 09/30/2020

Progress

Region IV AAA remains a strong advocate for the principles of the Communities for a Lifetime (CFL) program. The AAA has shifted its role from actively providing Communities for a Lifetime (Livable Communities) presentations to municipalities and other decision makers to advocacy from within the local economic development corporations

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where it is represented on the Board, staff representation on the regional Council of Elected Officials, and continued participation in the Strategic Leadership Council Board (SLC) which reaches across governmental best practice groups. Progress includes raising awareness and promoting CLF principles from within the context of these local leadership and community development groups.

**E. Improve the accessibility of services to minority populations in southwest Michigan inclusive of people of color, persons with disabilities, recent immigrants and LGBTQ+ individuals**

Objectives

1. Assure AAA staff and subcontractors are trained in diversity, equity and inclusion, including ability to recognize and address unconscious bias  
Timeline: 10/01/2020 to 09/30/2021

Progress

1. Provided MDHHS Systemic Racism training for staff and providers to establish understanding and a common language around systemic racism including an ability to recognize and address unconscious bias.
2. Provided DEI training for staff, Board, providers & volunteers to establish a common language & understanding of systemic racism and assure cultural competency in agency efforts.
2. Ensure that programming and outreach is culturally sensitive and welcoming to all  
Timeline: 10/01/2020 to 09/30/2021

Progress

1. Collaborated with Van Buren DHHS, InterCare Community Health Network and the Migrant Resource Council to distribute Spanish version of AAA outreach materials inclusive of services available to meet seniors' needs during the COVID-19 pandemic.
2. Collaborated with the Population Health committee of Spectrum health Lakeland and community influencers to distribute culturally appropriate outreach materials to underserved minority populations impacted disproportionately by COVID-19.
3. Provided a virtual presentation on Medicare/Medicaid Assistance Program (MMAP) for the OutCenter which provide services to LGBTQ+ residents of the community.
4. Established a Aging Health Equity & Policy Planning Project in collaboration with key stakeholders in Van Buren County. This project builds on Bronson Health System's 2020 Community Health Needs Assessment (CHNA) and is a community-informed and data-driven plan development process to identify and address the root causes of disparate health outcomes among minority older adults living in Van Buren county and develop an actionable strategic plan to build community capacity and connectedness in order to impact systems-level policy change thereby improving the health of older adults and reducing health care costs.
3. Ensure that culturally and linguistically appropriate outreach is directed to non-English-speaking persons and that providers are trained to adapt to diverse cultural needs.  
Timeline: 10/01/2020 to 09/30/2021

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Progress

1. Translated AAA primary outreach materials into Spanish, the second most prevalent spoken language in the region, utilizing a local translator to ensure culturally and linguistically appropriate outreach materials are provided to the community.
2. Publicized the Public Hearing in both English and Spanish and distributed Public Hearing Announcement to both English and Spanish print and radio media outlets. Provided live translation services for Spanish-speaking attendees of the AAA Public Hearing.
4. Ensure AAA staff, board and volunteers serving the communities of southwest Michigan are reflective of the diverse population of the region.  
Timeline: 10/01/2020 to 09/30/2021

Progress

1. Added DEI language to job posting and recruitment materials for staff and volunteer positions.
2. Conducted targeted outreach to minority populations for service on AAA Board and Advisory Council.

FY 2022 AREA PLAN GRANT BUDGET

Agency: Region IV, Area Agency on Aging, Inc. Budget Period: 10/01/21 to 09/30/22  
 Date: 05/10/21 Rev. No.: 0 Page 1 of 3

PSA: 4

ADMINISTRATION				
Revenues	Local Cash	Local In-Kind	Total	
Federal Administration	130,754	10,933	151,741	
State Administration	22,598		22,598	
MATF Administration	9,311		9,311	
St. CG Support Administration	1,149		1,149	
Other Admin				
<b>Total AIP Admin:</b>	<b>163,812</b>	<b>10,933</b>	<b>184,799</b>	

Expenditures	
	FTEs
1. Salaries/Wages	98,000
2. Fringe Benefits	34,300
3. Office Operations	52,499
<b>Total:</b>	<b>184,799</b>

Cash Match Detail		In-Kind Match Detail	
Source	Amount	Source	Amount
Custom Care	10,054	Board Travel/Time	7,183
		Advisory Travel/Time	3,750
<b>Total:</b>	<b>10,054</b>	<b>Total:</b>	<b>10,933</b>

SERVICES SUMMARY				
FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL	
1. Federal Title III-B Services	339,073		339,073	
2. Fed. Title III-C1 (Congregate)		424,165	424,165	
3. State Congregate Nutrition		7,542	7,542	
4. Federal Title III-C2 (HDM)		232,256	232,256	
5. State Home Delivered Meals		376,172	376,172	
8. Fed. Title III-D (Prev. Health)	24,783		24,783	
9. Federal Title III-E (NFCSP)	156,514		156,514	
10. Federal Title VII-A	7,624		7,624	
10. Federal Title VII-EAP	5,134		5,134	
11. State Access	22,511		22,511	
12. State In-Home	401,348		401,348	
13. State Alternative Care	88,482		88,482	
14. State Care Management	215,913		215,913	
15. St. ANS	35,104		35,104	
16. St. N ursing Home Ombs (NHO)	18,004		18,004	
17. Local Match				
a. Cash	600,773	34,103	634,876	
b. In-Kind	158,015	119,800	277,815	
18. State Respite Care (Escheat)	56,874		56,874	
19. MATF	94,149		94,149	
19. St. CG Support	11,616		11,616	
20. TCM/Medicaid & MSO	9,264		9,264	
21. NSIP		50,350	50,350	
22. Program Income	47,445	191,394	238,839	
<b>TOTAL:</b>	<b>2,292,626</b>	<b>1,435,782</b>	<b>3,728,408</b>	

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

*George S. Sandoz*

Signature

CFO

Title

05/10/21

Date

FY 2022 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: Region IV, Area Agency on Agi  
 PSA: 4

Budget Period:

09/30/22

Rev. 3/2/21

page 2 of 3

10/01/21

to

05/10/21

Rev. No.: 0

Date:

Op Sld	SERVICE CATEGORY	Title III-B	Title III-D	Title III-E	Title VII A	Title VIII EAF	State Access	State In-Home	State Care	State Care Mgmt	State NHO	ST-ANS	ST-Respite (Escheat)	MATF	ST-CG Suppl	Commissioner MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL	
A	Access Services																				
A-1	Care Management									107,957							30,545		11,996	150,498	
A-2	Case Coord/suppl	46,000		55,000			22,511					17,552					200		15,674	156,937	
A-3	Disaster Advocacy & Outreach Program																				
A-4	Information & Assis	68,000		15,000								17,552							10,980	111,532	
A-5	Outreach																				
A-6	Transportation	65,000															12,500	800	6,423	84,723	
A-7	Options Counseling									107,956									11,996	119,952	
B	In-Home																				
B-1	Chore		14,197																	15,979	
B-2	Home Care Assis																				
B-3	Home Injury Cntrl		4,613																	5,126	
B-4	Homemaking							184,645	54,647											265,880	
B-5	Home Health Aide		1,110																	1,234	
B-6	Home Health Aide		70																	9,088	
B-7	Medication Mgt		3,963																	10,503	
B-8	Personal Care		11,807														900	26,500	20,326	232,655	
B-9	Assistive Device&Tech		8,000																	8,889	
B-10	Respite Care		25,000										22,810							48,473	
B-11	Friendly Reassurance																			78,973	
C-10	Legal Assistance																				
C	Community Services																				
C-1	Adult Day Services		2,664						15,022				34,064	94,149	11,616		3,000	520,000	11,302	691,817	
C-2	Dementia ADC																				
C-6	Disease Prevent/Health Promtion		9,000	40,000													300	2,000	6,284	82,367	
C-7	Health Screening			24,783																	
C-8	Assist to Hearing Impaired & Deaf Cmty																				
C-9	Home Repair		100																		
C-11	LTC Ombudsman		5,735																	100	
C-12	Sr Ctr Operations																				
C-13	Sr Ctr Staffing																				
C-14	Vision Services																				
C-15	Prevent of Elder Abuse,Neglect,Exploitation																				
C-16	Counseling Services																				
C-17	Creac Conf CG@ CCC			13,400																571	
C-18	Caregiver Supplmt Services			7,114																1,489	
C-19	Kinship Support Services			10,000																791	
C-20	Caregiver E.S.T			16,000																1,112	
*C-8	Program Develop		65,814																	1,778	
	Region Specific																			7,313	
	a. GAP Filing Services		8,000																	1,778	
	b.																				
	c.																				
	d.																				
	7. CLP/ADRC Services																				
Sp Co	8. MATF Adm																				
Sp Co	9. ST CG Sup Adm													9,311						9,311	
	SUPPRT SERV TOTAL		399,073	24,783	156,514	5,134	7,624	22,511	401,348	88,482	215,913	35,104	56,874	103,460	12,765	9,264	47,445	600,773	158,015	2,303,086	



Planned Services Summary Page for FY 2022

PSA: 4

Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
<b>ACCESS SERVICES</b>					
Care Management	\$ 150,498	4.03%			x
Case Coordination & Support	\$ 156,937	4.20%			x
Disaster Advocacy & Outreach Program	\$ -	0.00%			
Information & Assistance	\$ 111,532	2.98%			x
Outreach	\$ -	0.00%			
Transportation	\$ 84,723	2.27%		x	
Option Counseling	\$ 119,952	3.21%			x
<b>IN-HOME SERVICES</b>					
Chore	\$ 15,979	0.43%	x		
Home Care Assistance	\$ -	0.00%			
Home Injury Control	\$ 5,126	0.14%	x		
Homemaking	\$ 265,880	7.11%	x		
Home Delivered Meals	\$ 839,418	22.45%	x	x	
Home Health Aide	\$ -	0.00%			
Medication Management	\$ 1,234	0.03%	x	x	
Personal Care	\$ 90,873	2.43%	x		
Personal Emergency Response System	\$ 10,503	0.28%	x		
Respite Care	\$ 232,655	6.22%	x	x	x
Friendly Reassurance	\$ 8,889	0.24%			x
<b>COMMUNITY SERVICES</b>					
Adult Day Services	\$ 691,817	18.50%	x	x	
Dementia Adult Day Care	\$ -	0.00%			
Congregate Meals	\$ 583,636	15.61%		x	
Nutrition Counseling	\$ -	0.00%			
Nutrition Education	\$ 111	0.00%	x		
Disease Prevention/Health Promotion	\$ 82,367	2.20%		x	x
Health Screening	\$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	\$ -	0.00%			
Home Repair	\$ 100	0.00%			
Legal Assistance	\$ 78,973	2.11%		x	
Long Term Care Ombudsman/Advocacy	\$ 44,294	1.18%			x
Senior Center Operations	\$ -	0.00%			
Senior Center Staffing	\$ -	0.00%			
Vision Services	\$ -	0.00%			
Programs for Prevention of Elder Abuse, Counseling Services	\$ 5,705	0.15%			x
Creating Confident Caregivers® (CCC)	\$ 14,889	0.40%		x	x
Caregiver Supplemental Services	\$ 7,905	0.21%	x		
Kinship Support Services	\$ 11,112	0.30%			x
Caregiver Education, Support, & Training	\$ 17,778	0.48%		x	
AAA RD/Nutritionist	\$ 12,617	0.34%	x		
<b>PROGRAM DEVELOPMENT</b>	\$ 73,127	1.96%			x
<b>REGION-SPECIFIC</b>					
a. GAP Filling Services	\$ 9,778	0.26%	x		
b.	\$ -	0.00%			
c.	\$ -	0.00%			
d.	\$ -	0.00%			
<b>CLP/ADRC SERVICES</b>	\$ -	0.00%			
<b>SUBTOTAL SERVICES</b>					
	\$ 3,728,408				
<b>MATF &amp; ST CG ADMINISTRATION</b>					
	\$ 10,460	0.28%			
<b>TOTAL PERCENT</b>		100.00%	30.04%	48.49%	21.47%
<b>TOTAL FUNDING</b>	\$ 3,738,868		\$1,122,785	\$1,813,321	\$802,762

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.